

Family Instructions to Enroll in Exhibits

1. Go to the <https://fairentry.com/Fair/SignIn/15192> Click on “Sign in with 4HOnline”



2021 Knox County Fair

Registration is currently **Open**

Registration dates: 4/11/2019 - 6/7/2021

Exceptions may apply [View Details](#)

Welcome to the 2021 Knox County 4-H Fair! Remember, to exhibit you must have attended a minimum of four club meetings and completed a talk or demonstration. If you encounter any questions or concerns as you choose your exhibit classes, please feel free to contact the Knox County Extension Office at (309) 342-5108 or Nicole at nenelso2@illinois.edu. We are open Monday-Friday from 8:00 a.m.-12 noon and 12:30 p.m.- 4:00 p.m. We wish you the best of luck at the Fair and hope you have an amazing time!

We're looking forward to the 2021 season! As Illinois 4-H staff plan for the 2021 show and event season, our top priority will continue to be the safety of all involved, combined with a commitment to creating positive youth development experiences for our 4-H members.

We are preparing for the possibility of returning to in-person events, based on local conditions at that time and in conjunction with current IDPH guidelines.

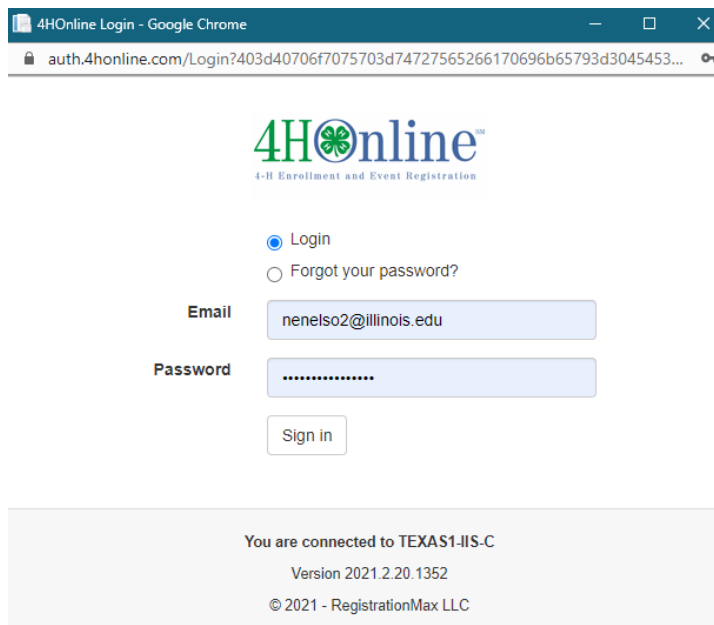
If current local conditions are conducive to in-person events, the opportunity for face-to-face judging for Knox County will require that all participants, spectators, and volunteers adhere to Illinois 4-H event guidelines. We are counting on our 4-H members, their families, and our staff and volunteers to do their part to help make our upcoming events as safe as possible. whatever format they take.

4-H Exhibitor and 4-H Staff Sign-In

4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

Sign in with 4HOnline

2. Sign in with your 4HOnline family email and password. If you are having issues at this step, please contact Nicole at nenelso2@illinois.edu



4HOnline Login - Google Chrome

auth.4honline.com/Login?403d40706f7075703d74727565266170696b65793d3045453...

4HOnline
4-H Enrollment and Event Registration

Login
 Forgot your password?

Email:

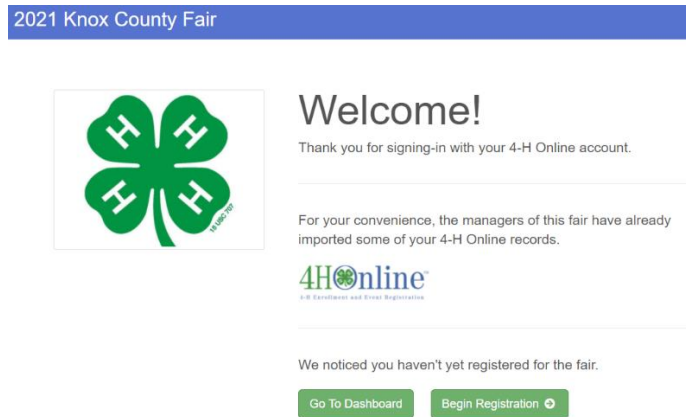
Password:

Sign in

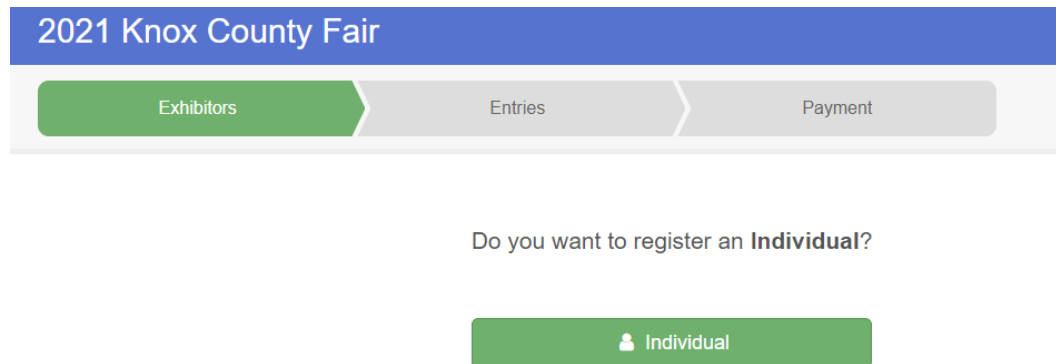
You are connected to TEXAS1-IIS-C
Version 2021.2.20.1352
© 2021 - RegistrationMax LLC

If you *HAVE NOT* created any entries for a family member for the current fair season start here. If you *HAVE*, jump to step number 21:

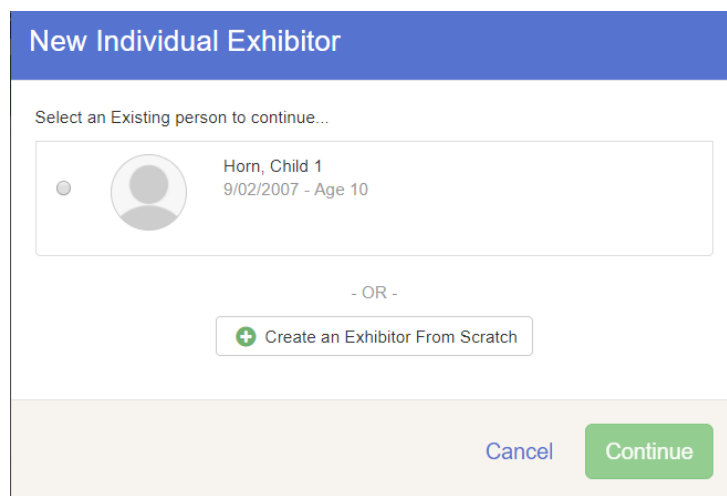
- 3. Click "Begin Registration"



- 4. Click "Individual"



- 5. You should see a list of family members eligible to exhibit. Click on the individual you want to create entries for. Then click "Continue"



6. You will be asked to answer a few questions about this year's fair. **If you select "Disagree" for question 1, you will not be eligible to exhibit at our in-person shows.** Instead you will need to exhibit via our virtual methods.

Please select your preference on how to exhibit in question 2. "Livestock Shows" refers to the two-day show where members will be exhibiting Beef, Bucket Calf, Dairy Cattle, Goat, Poultry, Rabbit, Sheep & Swine projects. Select all that apply to you and then click "Continue"

Questions

1. As a 4-H member and family, we agree to follow the safety guidelines outlined for 4-H events, which includes the requirement to wear a mask in both indoor and outdoor exhibit venues. I also understand that Illinois 4-H reserves the right to adjust or cancel events in the case of identified risk, such as changes in local COVID conditions or known instances of non-compliance with safety guidelines.
*Required

Agree
 Disagree

2. How do you plan to attend the 2021 Knox County 4-H Show? Virtual options will be made available to those that request it. General Show projects shown virtually will be eligible for State Fair and Best of Show. Livestock projects shown virtually will be ribbon eligible only, no special awards. Instructions will be sent to families that have requested to show virtually after the FairEntry Deadline. Please select all that apply. Changes to selections will only be allowed in the case of COVID quarantine protocol.
*Required

General Show - In-person
 General Show - Virtual
 Livestock Shows - In-person
 Livestock Shows - Virtual
 Dog Show - In-person
 Dog Show - Virtual
 Horse Show - In-person
 Horse Show - Virtual

[Continue](#)

7. You will see the information about this member. If any of the information is incorrect, log into 4HOnline and correct the information. Then click "Continue to Entries"

Please review the exhibitor registration. [Continue to Entries](#)

Personal Details Edit	
First Name	Test for Authorizations
Last Name	Horn
Birthdate	2/07/2005
Grade	9

Contact Info Edit	
Email	dchorn85@gmail.com
Home Phone	217-333-0826
Cell Phone	
Cell Phone Carrier	

Address Edit	
1400 Annis Ave Mattoon, IL 61938-5902	

8. Click "Add an Entry"

The screenshot shows a progress bar at the top with 'Entries' highlighted in green and 'Payment' in grey. To the right, the amount '\$0.00' is displayed. Below the progress bar, there is a text input field for the exhibitor's name, a green confirmation box stating 'Everything looks good!', and a 'Continue to Payment' button. At the bottom right, there is an 'Add an Entry' button.

9. Click "Select" for the Department you wish to create an entry for, then click "Choose"

The dialog box has a blue header 'Choose Department and Division'. It contains a list of departments: Beef, Cat, Dairy Cattle, Dogs, General Projects, Goats, Horse and Pony, Poultry, Public Presentations, Rabbits, Sheep, and Swine. Each department has a green 'Select' button with a right-pointing arrow. At the bottom, there are 'Cancel' and 'Choose' buttons.

10. Click "Select" for the Division you wish to create an entry for then click "Choose"

The dialog box has a blue header 'Choose Department and Division'. At the top, there is a 'Department' field with 'General Projects' selected and a 'Change' button. Below this is a list of divisions: Aerospace, Animal Science, Bicycle, Child Development, Civic Engagement, Clothing and Textiles, and Cloverbuds. Each division has a green 'Select' button with a right-pointing arrow.

The dialog box has a blue header 'Choose Department and Division'. At the top, there is a 'Department' field with 'General Projects' selected and a 'Change' button. Below this is a 'Division' field with 'Aerospace' selected and a 'Change' button. At the bottom, there are 'Cancel' and 'Choose' buttons.

11. If you **are not** enrolled in the project in 4HOnline that you are creating an entry for, you will see something like the top picture. You will not be able to create an entry if you did not enroll in that project in 4HOnline.

If you **are** enrolled in the project in 4HOnline, you will see something like the picture on the bottom. Click on the class or classes you want to create an entry for and then click “Select”

Starting an Entry

Department	General Projects	Change
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i Select a Division to continue

Aerospace	Not Available
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This exhibitor may not enter into this Division because:

- > a membership to one of the following 4-H Online Projects is required:
 - Aerospace 2: Aerospace 2
 - Aerospace 3: Aerospace 3
 - Aerospace 4: Aerospace 4

Starting an Entry

Department	General Projects	Change
Division	Aerospace	Change

i Select a Class to continue

50130: Model Rocketry	Select ➔
50131: Aerospace Display	Select ➔
50133: Aerospace Ready4Life Challenge	Select ➔

12. Click “Continue” if the everything looks correct

Starting an Entry

Department	General Projects	Change
Division	Aerospace	Change
Class	50130: Model Rocketry	Change

Continue ➔

13. If prompted, click on your primary club and then click “Continue.” SPIN Clubs (ex. Dog Obedience, Archery, RoboStorm) are NOT your primary club.

Entries

Payment

\$0.00

1
Club/Chapter

2
Animals

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.


Selected Club: Delong Livestock 4H

Delong Livestock (4H)
4H

1 club is available
Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

Continue ➔

14. **If a project has Additional Questions**, this is where it will ask you to answer them. Complete the questions and then click “Continue.” Jump to step number 16 if you do not see this.



Club/Chapter 2 Questions

Questions

1. Dog's Name
*Required

15. From here you can “Add another Entry” for the member you are currently on, “Register another Exhibitor” (another member in your family), or “Continue to Payment” to submit your created entries. **Once you submit an entry/entries, you will not be able to create a new entry for anyone in your family until they are approved by Nicole.** Entries will be approved once a member has met the 4 meeting requirement, have dues paid, and have submitted the lifetime risk form. You can check with your Club Leader or Nicole to verify this information.

If you click “Continue to Payment” then skip to number 18.

What do you want to do next?

For

Everything looks good!

16. **For entries without Additional Questions** you will see this. This entry is now “good to go.” Click “Back to Entries”

✔ Entry #6 is good to go.

Additional Questions

There are no questions or answers.

17. From this step you can “Edit” your created entries, “Add an Entry” for the member you are currently on, “Register another Exhibitor” (another member in your family), or “Continue to Invoice Review” to submit your created entries. **Once you submit an entry/entries, you will not be able to create a new entry for anyone in your family until they are approved by Nicole.** Entries will be approved once a member has met the 4 meeting requirement, have dues paid, and have submitted the lifetime risk form. You can check with your Club Leader or Nicole to verify this information.

18. When you are finished creating entries for all family members click “Continue to Invoice Review” and click “Continue.” Then click “Continue” again on the next page.

19. Click “Submit”

20. You will see this message once you have submitted your entries. You can see your submissions of your family profile by selecting “Visit Dashboard” or end your session by selecting “Sign Out.” **REMINDER:** Once you submit an entry/entries, you will not be able to create a new entry for anyone in your family until they are approved by Nicole.

2021 Knox County Fair



Thanks!

Thank you for participating in 2021 Knox County Fair.

An email confirmation of your submission has been sent.

If the fair management finds any issues with your registration, you will receive another email.

[Visit Dashboard](#)

[Sign out](#)

If you *HAVE* previously created entries, you will see an option like this.

21. Click “Edit” to create or complete entries for a member you have already started entries for. Click “Register an Exhibitor” to create entries for another family member that you have not started entries for. **Go back to step number 4 if you selected “Register an Exhibitor”**

2021 Knox County Fair

Exhibitors

Entries

Payment

Exhibitors being registered

There is one exhibitor in the process of being registered

[+ Register an Exhibitor](#)



4HOnline

[Edit](#)

Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited add new Entries.

22. If you clicked “Edit” in step 21, click “Add an Entry”

Exhibitors

Entries

Payment

\$0.00

There are 0 entries belonging to 1 exhibitor in this invoice.

[+ Register another Exhibitor](#)

Everything looks good!

[+ Continue to Payment](#)



0 Entries

4HOnline

[+ Add an Entry](#)

From this point on will be the same whether first time or returning to add additional entries. Jump back to number 9 for the instructions and pictures.