



# 2019-2020 CLARK CO. 4-H RECORDS GUIDE

Record-keeping is an important part of 4-H. By completing records of what you have learned and accomplished during your year and the 4-H Fair. Your member portfolio shows your growth through your entire 4-H career. You have done the work, now let's work on getting rewarded for those accomplishments!

Records are available on-line, at the Clark County Extension Office or on our website - <http://web.extension.illinois.edu/cce/> or from your 4-H Leader.



Follow these easy steps to complete your records:

## MEMBER RESPONSIBILITIES

1. Fill out the “**Clark County 4-H Member Portfolio**”. This will serve as a permanent record throughout the 4-Her's career, showing ALL of your involvement in 4-H and community activities. *This record REALLY helps when you are older and filling out college applications and scholarships!*

*\*\*For 4-H'ers who already have a Member Portfolio, continue using it and add/replace the back page with the one provided to your club leader with “Clark County 4-H Experience Checklist” as your last page.*

2. Fill out the “**Clark County 4-H Experience Checklist**”. All of this information you will have after completing your Member Portfolio. It's that EASY!

3. Fill out **Livestock Records** on the animals you have shown. An award will be given for the best Livestock Record.

4. Fill out **Crops Records** on the crops you have shown. An award will be given for the best Crops Record.

5. Complete a **Clark County Award Application** for each project area in which you want to compete for a chance to win a **medal or green award**. Members are encouraged to apply in at least one of your strongest project areas. Below are a list of areas to apply -

- **Community Service** – Focus of your 4-H work in service to/for others.
- **Communications** – Focus of your 4-H work in the art of communicating with others, including but not limited to public presentations, presentations to elected officials, television/radio interviews, etc.
- **Leadership** – Focus on the development of your leadership skills, including offices held, committees served on, programs lead, and public presentations on behalf of 4-H.
- **Personal Growth** – Focus on your own personal growth through participating in the 4-H program. This could include growth in skills, demonstrated initiative, self-confidence, interpersonal interactions, poise, etc.
- **Project Mastery** – Focus on your 4-H work in your primary project (i.e. Woodworking, Photography, Beef). Only one project should be included in the application and members

should not submit an application in more than one “Project Mastery” area. For award purposes, “project” is defined as those areas of enrollment as listed in the Illinois 4-H Clover or as a county-offered project (i.e. Do Your Own Thing, Models).

6. Submit the above records to your 4-H Leader by **August 24<sup>th</sup>**. Records and applications must be signed by the 4-H'er, parent/guardian, and 4-H Leader before being turned into the Extension Office.

4-H'ers are recognized at 4-H Achievement Night for all award areas along with the top Club Secretary's Book, Club Treasurer's Book and Club Scrapbook, You never know how well your application will face the competition! **GO FOR IT!**



### ***Other Award Opportunities at the State 4-H Level -***

Illinois 4-H Experience

Illinois 4-H Award Application (same areas as Clark County Award Application)

Illinois 4-H Club Awards

Scholarship opportunities

*Please call the Clark County Extension Office at 217-826-5422 if you need additional information. Copies may be picked up from the Extension Office, emailed or found on-line at <http://web.extension.illinois.edu/cce/>. We can help you out!*

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