

**University of Illinois Extension**  
**Master Naturalist**  
**Annual Volunteer Agreement**



*The intent of the agreement is to assure University of Illinois Extension Master Naturalist volunteers of our deep appreciation of your services and to indicate our commitment to do the very best we can to make your volunteer experience a productive and rewarding one. The purpose of University of Illinois Extension Master Naturalist program is to provide science-based educational opportunities that connect people with nature and help them become engaged environmental stewards. We encourage individuals to experience nature, develop knowledge of and respect for the environment, and practice natural resource stewardship.*

**In the capacity as a University of Illinois Extension Master Naturalist trainee/intern/certified volunteer, I understand and agree to:**

- successfully complete all Master Naturalist core course training units.
- as an intern accomplish 60 hours of approved volunteer service within 2 years of completing training.
- comply with training, documentation, and certification requirements of the Illinois Master Naturalist program.
- as a certified Master Naturalist accomplish 30 hours volunteer hours and 10 hours of approved continued education annually.
- work with sponsors and partners to implement a Master Naturalist program of excellence in the community.
- consistently exhibit a professional manner to staff, other volunteers and the public.
- Make all reasonable effort to assure that natural resource information is accessible to the general public, nonprofit public, without regard to race, color, religion, political beliefs, national or ethnic origin, immigration or citizenship status, sex, gender identity and expression, transgender status, sexual orientation, age, marital or family status, educational level, learning style, pregnancy, physical appearance, body size, and individuals with disabilities.
- use the title of Illinois Master Naturalist volunteer **only** when doing unpaid public service work through sponsored or approved programs. The title is not to be used to advertise names or places of business, nor to associate the Master Naturalist name with commercial products or give implied endorsements of any product or place of business.
- respect and abide by any policies or regulations of Master Naturalist sponsors and partners when engaged in programs at their facilities and natural areas.
- follow state and federal laws and regulations as well as the fiscal policies and guidelines of the University of Illinois, local Extension Unit and Master Naturalist sponsors and partners.
- abide by the Illinois Department of Agriculture licensing requirements for the application of pesticides when acting as a Master Naturalist volunteer.
- recognize that verbal or physical abuse, failure to comply with equal opportunity and anti-discrimination laws, or committing criminal acts may be grounds for termination as a Master Naturalist volunteer.
- refrain from using or possessing weapons, alcohol or illegal substances while participating in volunteer activities. Being under the influence of alcohol or illegal substances or possessing a weapon during Master Naturalist service may result in termination as a University of Illinois Extension Master Naturalist.
- provide my own transportation and pay my own expenses incurred as part of official volunteer activities. (Expenses may be tax deductible with proper documentation. Actual out-of-pocket expenses for supplies and materials provided by volunteers may be recovered through program or class fees charged to participants upon prior approval of program sponsor.)
- possess a valid Illinois driver's license and the minimum amount of state required automobile insurance if I will drive others as part of my approved volunteer role.

**University of Illinois Extension, Illinois Master Naturalist sponsors and partners are expected to:**

- Disseminate natural resource management information to the general public, nonprofit public, without regard to race, color, religion, political beliefs, national or ethnic origin, immigration or citizenship status, sex, gender identity and expression, transgender status, sexual orientation, age, marital or family status, educational level, learning style, pregnancy, physical appearance, body size, and individuals with disabilities.
- treat Master Naturalist volunteers with respect.
- provide appropriate equipment, training, supervision, and direction to volunteers.
- communicate expectations and responsibilities of the program to volunteers.
- uphold and cultivate a trustful relationship between staff and volunteers.
- provide continued education opportunities.
- strive to provide volunteer opportunities that are fulfilling and rewarding.
- strive to always show appreciation and recognition to volunteers for their service.
- foster opportunities for communication among Master Naturalists and their sponsors and partners.
- provide access to appropriate resource people and materials.
- provide a safe working environment while working with Master Naturalist sponsors and partners.
- match volunteer skills and interests with volunteer opportunities within Illinois.

I have read and understand this volunteer agreement. I am at least 18 years of age and have the full right and authority to execute this agreement. I further agree to abide by the conditions and behavioral expectations of this document. I understand that my failure to comply with these expectations may result in my termination as a University of Illinois Extension Master Naturalist volunteer.

\_\_\_\_\_  
*Name (Please print)*

\_\_\_\_\_  
*e-mail address*

\_\_\_\_\_  
*Current Mailing Address (Street, City, State, Zip)*

\_\_\_\_\_  
*Home Telephone*

\_\_\_\_\_  
*Cell Phone*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

In case of emergency:

Name \_\_\_\_\_

Phone \_\_\_\_\_

University of Illinois Extension Unit Representative:

\_\_\_\_\_  
*Name (please print)*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

University of Illinois at Urbana-Champaign, College of Agricultural, Consumer and Environmental Sciences

United States Department of Agriculture ♦ Local Extension Councils Cooperating

University of Illinois Extension and Master Naturalist sponsors provide equal opportunities in programs and employment.

Revised January 2013