



Extension Council Member Job Description

General Description

Represent your organization, the people it serves, and the people of the county/unit in general. Share their needs and concerns. Serve as a catalyst and leader in shaping the vision for Extension in support of county/unit citizens.

Specific Responsibilities

- Attend council meetings as scheduled.
- Seek out needs and issues of clientele you represent.
- Learn about all facets of the Extension program.
- Advocate for Extension as opportunities arise.
- Suggest resources to contribute to Extension educational programs.
- Contribute personal expertise, information, and time as available and needed to support Extension's efforts in the county/unit.

Time Required

- Two-year term of membership (youth nominees may be appointed to a one-year term).
- May be eligible for a second term.
- 4-6 council meetings per year.
- Committee meetings as assigned.

Resources Available

- Extension Council Guide.
- Extension staff in the county/unit.
- County/unit plan(s) of work.
- Extension educators within the region.
- Regional office support.
- Regional and State Advisory Councils.

Training Opportunities

Several training opportunities, including orientation, are available to council members throughout their term of service.

Organizational Relationships

Council members work primarily with the county director. There is generally regular interaction with other academic staff members in the county/unit, as well as with Extension educators who serve the unit. Council members may be asked for input from the regional director or other members of campus administration.

Qualifications

- Live and/or work in the geographic area served by the county/unit.
- Interest in enhancing the educational efforts of Extension.
- Ability to work collaboratively in an advisory capacity with Extension staff and volunteers.

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