GivePulse

Volunteer Training

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An overview of GivePulse

GivePulse

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Logging In

Click 'Log in' in the top right corner to access your account

Logging In

You should login with directly to GivePulse using your unique Email and Password.

Navigating GivePulse

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Dashboard & Navigation

Your dashboard is a one-stop shop for all of your personal activity within GivePulse. You can use the Manage, Activity, and Account tabs to navigate around the site

(ADMIN ACTIONS ONLY) QUICK ACCESS TO MANAGE FEATURES

VIEW DETAILS ABOUT YOUR ACTIVITY

LINK TO YOUR DASHBOARD, PROFILE AND ACCOUNT INFO

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Navigating to Your County Group

You can access your Master Gardener or Master Naturalist group via My Activity > Groups. Once you are viewing a list of your groups you can select the name of the group you would like to view.

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Navigating to Your County Group

On the County group page you can review the events happening in your county listed under Opportunities.

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Event Registration

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Registering to An Event

You can register for an event by selecting the blue Register button on the event page. You will then be prompted to select dates, confirm registrants, answer any registration questions, and confirm your registration.

Select Registration Dates

If the event has multiple shifts you will be prompted to select which dates you would like to register for. Once you select dates choose the blue Continue button.

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Confirm your Account

Next, you will confirm who is registering. If you are logged in your account information will be filled in, then you can select Continue.

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Recording Impacts

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How Users Add Impacts

GivePulse
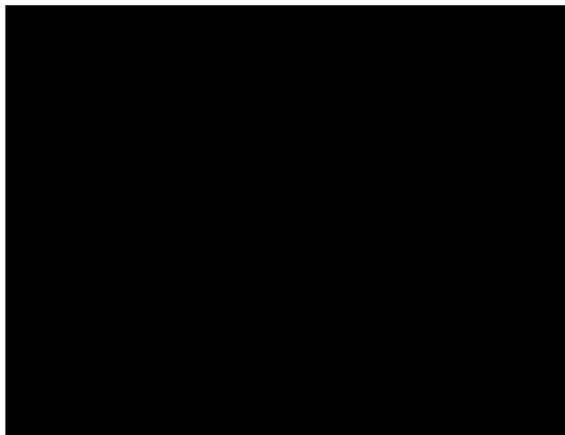
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Add Impact

Select your User Profile Image and choose Add Impact.
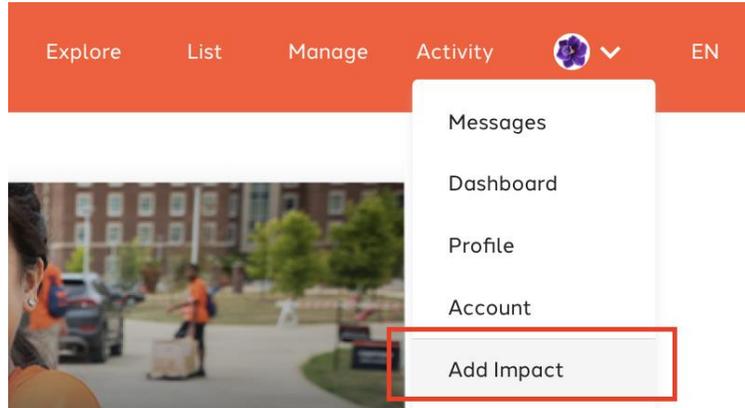
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Select Group to Add Impact

Once you select Add Impact, choose your county group from the list.
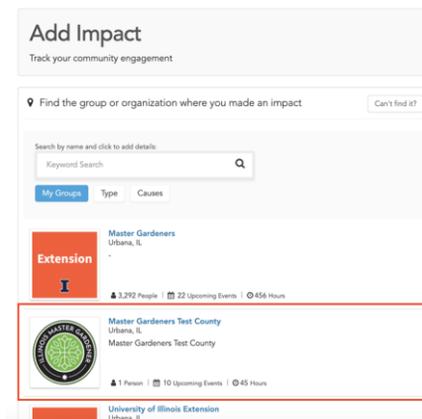
19

Select Event or Program Category

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Add Date and Time Data

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Complete Reflection Questions

You will always be prompted to complete the questions shown below, you may also be asked to complete additional questions asked by your county. They will appear right above these questions.

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Select Add Impact

You have completed the impact form and can now select the green Add Impact button to submit your impact for verification.

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Reviewing Impacts

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Reviewing Impacts

You can view impacts that you already entered by navigating to Activity > Impacts.

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Filtering your Impacts

You can Filter by Tag to see which impacts you have entered for different program categories. You can also filter by the range of dates you view impacts from.

Blue Violet Master Gardener
Impacts
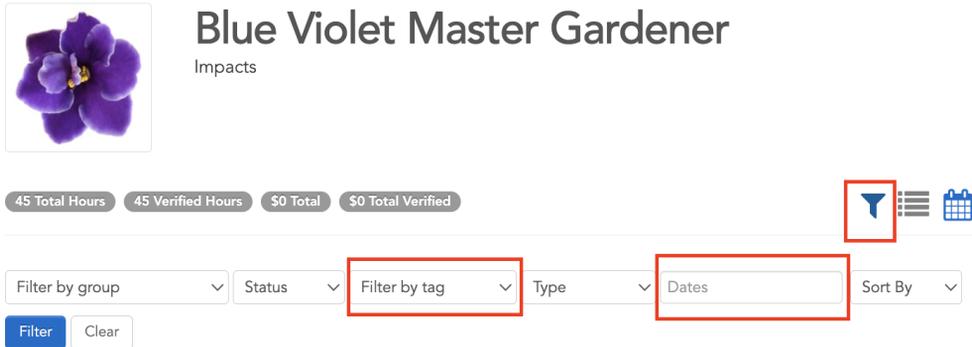
| 45 Total Hours | 45 Verified Hours | $0 Total | $0 Total Verified |

Filter by group ⌄ Status ⌄ Filter by tag ⌄ Type ⌄ Dates Sort By ⌄

[Filter] [Clear]

Questions?

Visit the links below for more info!

Email GivePulse Support
- support@givepulse.com

Visit Our Support Website
- Support.givepulse.com