

**COLLEGE OF AGRICULTURAL, CONSUMER
& ENVIRONMENTAL SCIENCES**

Extension Council Meeting Minutes

Thursday, April 4, 2019

Stephenson County Office

2998 W. Pearl City Rd

Dinner 6:00 pm; Meeting 6:30 pm

1. Welcome and Introductions-Chairperson Don Kowalski: Attending—Deb Lischwe, Aaron Booker, Tom Scheider, Jeff White, Bob deSchepper, Monica Pierce, Beth Baranski, Drew Groezinger, Ray Massingill, Don Kowalski, Angie Goral, Jackie DeBatista, Carol Erickson, Jay Solomon, Phillip Alberti, Margaret Larson
2. Review and approval of Meeting Minutes- January, 2019 and agenda-Chairperson Don Kowalski—Drew moved to accept the minutes as presented and the agenda, second by Beth. Approved.
3. Update on Bank Account Signatories—Margaret provided a listing of the staff who were approved to sign checks on each of the accounts. Drew motioned to approve the list; second by Ray. Approved.
4. Open Meetings Act Training—Margaret had emailed a link to a training on the Open Meetings Act. She thanked Council members for completing the training. Dr. Shelly Nickols-Richardson has been appointed Extension Director, Samantha Koon has started as the Extension Director of Communications, and Suzanne Bissonette, Program Leader for Ag and Natural Resources has retired.
5. Staffing Update - Unit/Statewide-Margaret—A new 4-H Program Coordinator has joined the Stephenson Office (Becky Gocken). Sam Burbach, the Program Coordinator in Winnebago County, has resigned.
6. Update on budget: current year (local and state)—an updated spreadsheet showing the unit budget was shared. Also reported was the status of county payments to Unit 1—Jo Daviess paid. Stephenson has increased the amount of funding by \$25,000, still waiting on funding from Winnebago County.

Statewide report is that no funding for 2019 has been received. Administration is working with IL Dept of Ag Director Sullivan to try to get Extension County Board Match funds released.

7. Review of Budget-draft FY 20, plus review of SNAP and Tech Wizards budgets, and grants—Margaret distributed a copy of the draft of the TY20 budget for Unit 1. Diane has been on the ISBE grant, Jay's salary is covered by grants (65%), we have a \$25,000 Tech Wizards Grant from the Community Foundation of Northern Illinois, and our SNAP funding adds up to over \$300,000.

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8. Extension State Advisory Committee Meeting Report-Jeff White
9. Program Reports from Educators and feedback from Council members—There was a powerpoint presentation about programming by the Unit 1 Educators. Council members had many comments about the programs and work of the educators.
10. Additional Topics—there were no additional topics suggested by council members
11. Next meeting will be during the 4-H Fair in each county this summer (Fair/4-H Show calendars for each county will be available)