

**University of Illinois Extension  
Sangamon, Menard and Logan Counties  
Extension Council & Board Meeting  
June 25, 2020- 7pm via Zoom**

**Draft Minutes**

- Chairman Hall called the meeting to order at 7:02 pm
  - Present: Bill Bree, Terri Miller, Brian Satorius, Nancy Dixon, Zach Dixon, David Mendenhall, Jennifer Taylor-Brown, David Opperman, Craig Hall, and Janet Estill (joined meeting in progress).
- Previous Meeting Minutes – Minutes from the January 16, 2020 meeting were presented. A motion to accept the minutes was made by David Mendenhall and seconded by David Opperman. A roll call vote was taken and the motion passed unanimously.
- Financial Report - Miller gave an update that the Unit has received state matching funds. Also the budget for FY21 is complete and there is a balanced budget. Due to the losses of revenue during the time of COVID-19, the University has paused hiring, and they are only making essential purchases. Also there will not be any raises among staff this year.

The county levees were discussed and with all the hardships COVID-19 is causing for local government, it was decided that Extension would request the same levee amounts they have requested in the past with no increase. Miller also mentioned that the SNAP-Ed program is covered by a federal grant through the USDA and funding is in place at current levels for at least 3 more years. The Ag in the Classroom program also has an annual \$25,000 agreement through the Farm Bureau to help cover the cost of the program in all three counties.

This year \$11,484 was collected in various community donations to support Extension programs. These donations will be applied to the annual budget in the form of an agreement through the Extension Council. This agreement will be eligible for state matching funds. A motion was made by Bill Bree and seconded by Jennifer Taylor-Brown for an agreement in the amount of \$11,484. A roll call vote was taken and the motion passed unanimously.

- Operational Updates - County offices are currently closed due to COVID-19 and staff are working remotely. Terri Miller was happy and proud of how quickly the offices converted to remote functioning in only 1.5 days from when they were told to observe the stay at home order. The plan is to have the offices opened back up to staff Aug 15 pending the current COVID situation at that time, with general public being allowed in at Sept 14 again depending if circumstances at that time allow it.

- Program Updates— All 4-H shows are transforming to Virtual shows this year. Most 4-H clubs are continuing to meet virtually and many virtual programs and actives have been held or are in the works. Also, Unit 4-H educator, Carissa Davis, has been posting a series of popular articles on social media about helping kids become socially and emotionally strong and resilient. There have been a large number of Ag and Horticulture programs being offered online with many more webinars coming up. There are also a large number of health and nutrition programs being offered online. Even SNAP-Ed has gone virtual.
- Inclusion - Miller asked Council Members for ideas or suggestions that would help Extension connect with different groups in the community that they may not be reaching especially those from underserved communities. If Council members see an opportunity or know of someone or a group they should connect with, they were encouraged to contact Terri.
- Public Input—There was no public comment.
- Future meeting Dates—September 24, 2020 at 7 pm. It is not yet known if these will be in person or via Zoom.
- Adjournment - A motion was made to adjourn meeting by David Mendenhall and seconded by Bill Bree. A roll call vote was taken and the motion passed unanimously and the Zoom meeting was adjourned at 7:53 pm.