

University of Illinois Extension – Bureau, La Salle, Marshall, and Putnam  
Unit Council Meeting Minutes  
June 15, 2017, 6:30 p.m.  
Meeting held at IVCC, CTC 124

The June 15, 2017 meeting of the Bureau, LaSalle, Marshall, Putnam Extension Unit Council was called to order by Judy Wright, Chairman Pro Tem.

**Attendance:**

Council Members –

Dennis Bogner, Ken Dau, John Ehrhardt, Francis Morse, Monico Nunez, Teri Rossman, Dave Torres, Steve Tuftie, Steve Wilson, Sandra Woest, Judy Wright

Also present: County Director, Jill Guynn

Guest: Mike Kasap, LaSalle County Board Member

**Minutes for March 30, 2017:**

- Francis Morse moved to accept minutes as written; Steve Tuftie 2<sup>nd</sup>; motion carried.

**Treasurer's Report:**

Francis Morse moved to accept the In & Out Account Reports; John Ehrhardt 2<sup>nd</sup>; motion carried.

**Organizational Reports**

**Finance:**

- There is no change in the State Funding situation.
- Met with funders in all counties.
  - Changes as follows:
    - Bureau County
      - 4-H Clubs Inc. from \$8,000 to \$4,000.
      - Increased the budgeted carry-over from \$18,196 to \$24,796.
    - LaSalle County
      - 4-H Federation from \$5,000 to \$4,000
      - H.C.E. from \$4,600 to \$2,500
      - Extension Service Foundation from \$21,000 to \$15,000
      - LaSalle County Board from \$46,900 to \$42,327
  - Increased the budgeted carry-over from \$0 to \$22,560
- **Motion to submit FY18 Marshall-Putnam Ag In the Classroom Grant; [Ehrhardt/Dau]; motion passed.**

**Program Reports Mailed:**

- 4-H Youth Development Report
- IL Nutrition Ed. Program
- Nutrition & Wellness
- Ag in the Classroom

**UPDATES:**

- Community and Economic Development Support to Ottawa

**Outreach Efforts: (Reported by Jill Guynn)**

~ 4-H Latino programs continue in Mendota and DePue

~ SNAP-Ed/Illinois Nutrition Education Programs continue to reach at-risk audiences

- Hiring of 4 Community Workers underway. Testing was completed on June 8. Interviews will be held in July.
- Replacement of SNAP-Ed Educator in process. Interviews will be held in September. If you know of anyone with a Masters Degree in nutrition or public health, please encourage them to apply.
- Summer Jr. Chefs Cooking Schools were kicked off this week in Neponset with 35 youth participating. The cooking schools will be held in June and July.

**Marketing:**

- 4-H Fairs/Shows Schedule
  - July 12-16, LaSalle County 4-H Show & Junior Fair
  - July 17-20, Marshall-Putnam 4-H Show
  - July 20-23, Bureau County 4-H Fair

**Old Business:**

- The reception and luncheon welcoming Dean Kidwell on June 12 was well attended; a thank-you note from Dean Kidwell expressed her appreciation for the day. The day-long visit consisted of 3 program site visits to learn about the Unit's educational programming. Nutrition and Wellness and the Illinois Nutrition Education Program were discussed at the new community kitchen site in LaSalle. The Extension & IVCC educational partnership was presented at the Extension and IVCC reception and luncheon meeting held at IVCC. The joint Agriculture Program development at IVCC was highlighted along with the new Extension research plot on the IVCC farm. The final visit of the day was to the Marshall-Putnam Extension Office in Henry where the Dean and Extension Administration learned about special 4-H programs and the Master Gardener programming. The Dean also toured the Extension research plot on the IVCC farm.

**New Business:**

- Reviewed the Equal Employment Opportunity Program Plan.
- Nominations for Council positions:
  - LaSalle County
    - Mike Kasap, Chris Dvorak, Sandra Woest
  - Bureau County
    - Laurie Delgado, Shelly Miller
  - Putnam County
    - Brandy Sandberg
  - Marshall County, Re-appointment
    - Dr. John Ehrhardt

**Motion to accept the nominations; [Francis Morse/Ken Dau]; motion passed.**

- Many thanks to Judy Wright, Cyndi Olson and Ken Dau for their service.

**Other Items/Announcements:**

**Next meeting -- September 21, 6:30 p.m. at IVCC, Rm. CTC 124**

No further business appearing, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Sandra Woest, Secretary