

**University of Illinois Extension – Bureau, La Salle, Marshall, and Putnam  
Unit Council Meeting Minutes  
March 30 2017, 6:30 p.m.  
Meeting held at IVCC, CTC 124**

The March 30, 2017 meeting of the Bureau, LaSalle, Marshall, Putnam Extension Unit Council was called to order by Cyndi Olson, Chairman.

**Attendance:**

Council Members –

Dennis Bogner, John Ehrhardt, Hugo Heredia, Francis Morse, Monico Nunez, Cyndi Olson, Terri Rossman, Dave Torres, Steve Tuftie, Lynne Weber, Sandra Woest, Judy Wright

Also present: County Director, Jill Guynn

Staff --Daryle Wragge, Ag Program Coordinator

**Minutes for December 6, 2016:**

- Francis Morse moved to accept minutes as written; Judy Wright 2<sup>nd</sup>; motion carried.

**Treasurer's Report:**

Dr. John Ehrhardt moved to accept the In & Out Account Reports; Dennis Bogner 2<sup>nd</sup>; motion carried.

**Organizational Reports**

**Finance:**

- There is no change in the State Funding situation; Jill met with State Rep. Sue Resin to discuss Extension's programming. Per Representative Resin, State funding release is not expected soon.
- Generally speaking, it is expected that FY18 will be met without depleting carry-over funds; the new LaSalle County Friends of Extension & 4-H group is doing great fundraising to offset costs in that county. It is hoped that LaSalle County Board funding will be restored.
- Due to the extended fiscal crisis, the State Extension Office is providing temporary funding to supplement the 27 Units located across the State so emergency funds are not depleted. Local donations must be maintained in order to cover program costs.
- The annual Bureau County United Way Agency Fund Agreement was discussed.  
Motion to approve the application [Wright/Morse]; motion passed.
- After a review and discussion of the Proposed FY18 budget, it was put to a vote.  
Motion to approve the Proposed FY18 Budget [Ehrhardt/Heredia]; motion passed.

It was noted that the Horticulture Educator position is in the budget but will not be filled until monies from the State are received; also, Bonnie Burkman is

retiring so that position remains in the budget and will be filled along with time for her to train the new employee.

**Programs:**

- 4-H Youth Development Report (Breanne was not present; her report was mailed in the packet.)
- IL Nutrition Ed. Program (Amber was not present; her report was mailed in the packet.)
- Nutrition & Wellness (Susan was not present; her report was mailed in the packet.)
- Ag in the Classroom (Julie was not present; her report was mailed in the packet.)
- Ag & Natural Resource (Daryle Wragge gave an overview; the full report was mailed in the packet.)

**UPDATES:**

- Community and Economic Development Support to Princeton and Oglesby
  - Extension educators and specialists are available from UIUC.
  - Community & Economic Development Specialist, Zach Kennedy, assisted the City of Princeton in February.
  - Assistance with the downtown business plan in Oglesby was offered by Community & Economic Development Educator, Kathy Brown.
- Marshall, Putnam, Stark SET (Stronger Economies Together) project completed its first report and will receive a \$5,000.00 grant to help with the economic development plan. They are eligible to apply for other grants as well.
- Agriculture Education Partnership with IVCC (Daryle Wragge) is continuing and doing well.

**Outreach Efforts:** (Reported by Jill Guynn)

- Mendota 4-H Latino program and High School Teen Teacher Program continues.
- In DePue the 4-H Latino program outreach continues.
- SNAP-Ed Programs continue to reach at-risk audiences.

**Marketing:**

- The flyer for the Programs for Schools 2017/2018 was reviewed; it will be distributed to area school administrators in May and to teachers in August.

**Old Business:** None

**New Business:**

1. The new Dean of the College of ACES will visit on June 12 along with the Associate Dean/State Director of Extension and the Region 2 Director
2. Committees to identify new Council members will meet as follows:
  - Bureau Co. Committee, 4/10/2017 at noon in the Bureau Co. Extension Office
  - LaSalle Co. Committee, 4/20/2017 at noon in the LaSalle County Extension Office in Ottawa
  - Putnam Co. Committee, 4/11/2017, at noon in the main Extension Office at IVCC

- Committee recommendations will be acted upon at the June meeting; members start in September.
3. June 15, 2017 full council meeting at IVCC, 6:30 p.m.
- Council meeting date and time for the September meeting will be determined at the June Council meeting.

**Other Items/Announcements:** None

No further business appearing, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Sandra Woest, Secretary