

Minutes

University of Illinois Extension Council Meeting – Henry, Mercer, Rock Island, and Stark Counties Tuesday, October 20, 2020, via Zoom.

Roll Call:

Present: John Bowser, George Carizey, Dave Dyer, Carol Longley, KyleMcEwen, Jill Milroy, Bob Mueller, Baylee Palmer, Emma Preston, Dawn Temple

Others Present: Kristin Bogdonas, Jenny Garner, Russell Medley, Jennifer Peterson, Martha Smith, Tayler Wheatley

Public Comments: Not Applicable.

Previous Minutes:

- The minutes of the last meeting on August 18, 2020 were approved as read on a motion by Carol Longley and a seconded by Jill Milroy. Motion carried.

Fiscal Report:

- The Unit 7 Trust and Self-Supporting accounts ending September 30, 2020 that represents fiscal year 2020 were provided in the packet for review.
- In-and-out accounts for Henry/Stark and Mercer counties were reviewed. The Rock Island county in-and-out account was inadvertently omitted and will be reviewed at next meeting. Balances are higher to accommodate premium payments to 4-H youth.
- The unit is in receipt of two \$5,000 grants from the Quad Cities Community Foundation, which is helping offset programming supplies.

Council Report:

- Jill Milroy mentioned the YMCA took part in the Great Apple Crunch sourcing local apples for pre-school and Out of School students.
- John Bowser updated the group on the SLMC Transportation Project. A vehicle has been purchased and should arrive in early December. Due to COVID the implementation has been slowed as volunteers were initially able to drive. Applications are being sought for a hired driver. Russell Medley and Jill Milroy also sit on the SLMC Community Board.
- Dawn Temple reported she sat in on the audit committee's review of the in-and-out accounts in her role as Financial Recorder for the Council.
- Kyle McEwen reported Mercer Better Together has brought \$10.2 million back into the community. He is currently working on COVID assistance to small businesses.
- Baylee Palmer reported attendance at 4-H club meetings have dropped because of restrictions imposed by COVID 19.

Staff Programming Information:

- Reports from Kristin Bogdonas, Russell Medley, Jennifer Peterson, Martha Smith, and Tayler Wheatley are included in the council packets and reviewed. Staff continue to operate at a high level; they are doing great work to connect both virtually and through alternative means with the communities served by the unit.
- Martha Smith updated the Council on the upcoming Master Gardener fundraiser that involves purchasing from a variety of wreaths, centerpieces and swags with items shipped directly to the

contributor. This project has been implemented to offset loss of the annual Plant Sale fundraiser.

Announcements:

- Rachel Curry has accepted the Watershed Quality Outreach Associate position and will be housed at the Galva office. The position is funded by the Illinois Environmental Protection Agency.
- The open SNAP-Ed community worker position was not filled and will be posted again for new applicants.
- Extension offices in the unit remain closed to foot traffic with three of the four counties in warning status. Meetings with visitors can be scheduled and staff are able to access the office on assigned days. Master gardeners are working in their gardens. This month, 4-H clubs are meeting outside with maximum of 25 participants and social distancing, face masks, and hand sanitizer.

New Business:

- Kyle McEwen reminded Council members to complete their online training for Illinois Open Meetings Act compliance. http://foia.ilattorneygeneral.net/electronic_foia_training.aspx
- Jenny Garner informed the council that in-and-out account reports were reviewed and signed off by the audit committee, comprised of Tim Wells, Dave Dyer, and Sharon Hough with oversight by Dawn Temple. Bob Mueller made a motion for a consent agenda approval of the Henry/Stark, Mercer, and Rock Island in-and-out accounts. John Bowser seconded. Motion carried.

Adjournment

There being no further business to come before the meeting, a motion was made by Bob Mueller and seconded by Dave Dyer that the meeting be adjourned. Motion carried. The meeting was adjourned at 5:13 p.m.

Respectfully submitted,
Jill Milroy