

## Minutes

### University of Illinois Extension Council Meeting – Henry, Mercer, Rock Island, and Stark Counties Tuesday, August 18, 2020, via Zoom.

#### Roll Call:

Present: John Bowser, George Carizey, Dave Dyer, Carson Holmes, Carol Longley, Kyle McEwen, Jill Milroy, Bob Mueller, Ryan Murphy, Emma Preston, Dawn Temple

Unable to Join Due to Internet Issues: Baylee Palmer

Others Present: Kristin Bogdonas, Jenny Garner, Russell Medley, Jennifer Peterson, Martha Smith, Tayler Wheatley

Public Comments: Not Applicable.

#### Previous Minutes:

- The minutes of the last meeting on April 21, 2020 were approved as read on a motion by Bob Mueller and a seconded by Kyle McEwen. Motion carried.

#### Welcome New Members:

#### Fiscal Reports:

- The Unit 7 Trust and Self-Supporting accounts ending June 30, 2020 that represents fiscal year 2020 were provided in the packet for review. Extension's fiscal years run July 1 through June 30.
- In-and-out accounts for Henry/Stark, Mercer, and Rock Island counties were reviewed.
- Jenny Garner county board match process.
- 4-H premiums from the 2019 fair should be arriving next month.

#### Council Report:

- Kyle McEwen complimented the unit Extension staff on their work diligence and ability to adapt safely and make the digital process work. He knows it wasn't easy to make the rapid transition to providing virtual program with relevant content for the counties served.
- Dawn Temple said she participated in a webinar on solar panels that was quite good and plans to attend an upcoming webinar on watersheds.
- Jill Milroy thanked unit staff for providing activity packets to emergency day camp kids over the summer months.
- Carol Longley attended Master Gardener workshops.
- Carson Holmes and Emma Preston felt that virtual 4-H fairs this past summer went smoothly and it was easy to participate.

#### Staff Programming Information:

- Reports from Kristin Bogdonas, Russell Medley, Jennifer Peterson, Martha Smith, and Tayler Wheatley are included in the council packets and reviewed especially with regard to adapting programming due to COVID-19.
- A few key activities happening in the unit include:
  - There has been high attendance to virtual webinars; into the thousands in some instances.

- 4-H fairs were held virtually across the state, and youth adapted well. Jennifer Peterson reported on an upcoming project is to work with older 4-H youth to create videos for encouraging participation among younger club members.
- Russell Medley has been very involved at the local community level with COVID-19. He and his team have developed a COVID-19 website for business owners. Webinars on related topics have been ongoing including one to assist restaurants with their reopening.
- The unit distributed curriculum activity packets over the summer to partner agencies. After school packets and family packets at partner agencies are planned for the fall.
- Staff have been producing video vignettes, which are posting on Facebook and YouTube unit social media sites. Bogdonas shared one of her pickling the whole vegetable videos, as did Tayler Wheatley on the SNAP-Ed save more at the store series. Martha Smith showed one of her Martha's Shed Talks that has been exploring ornamentals in her yard since spring and over the summer.

#### **Announcements:**

- The process of working remotely from home was outlined. Jenny Garner thanked our municipal landlords – City of Galva, Village of Milan, and Viola mayor – for installing protective barriers that are in place when opening to the public.
- The Watershed Quality Outreach Associate position is open until September 7, 2020. Council members are invited to distribute the job posting announcement.

#### **New Business:**

- New officers for Extension Unit 7 Advisory Council were elected. A motion to approve Kyle McEwen as chair, Bob Mueller as vice chair, Jill Milroy to retain seat as secretary, and Dawn Temple as financial recorder was made by Bob Mueller and seconded by John Bowser. Motion carried.
- Council members were elected to sit on the Extension Unit 7 Board for annual budget review. A motion to approve Carol Longley to represent Mercer County and Dawn Temple to represent Rock island County was made by Bob Mueller and seconded by Jill Milroy. Motion carried.
- New Extension Council members are required to complete online training for Illinois Open Meetings Act compliance. [http://foia.ilattorneygeneral.net/electronic\\_foia\\_training.aspx](http://foia.ilattorneygeneral.net/electronic_foia_training.aspx)
- The 2020 University of Illinois Equal Opportunity in Employment plan was discussed.

#### **Adjournment**

There being no further business to come before the meeting, a motion was made by Dave Dyer and seconded by Dawn Temple that the meeting be adjourned. Motion carried. The meeting was adjourned at 5:24 p.m.

Respectfully submitted,  
Jill Milroy