

Extension Council Unit 25
Unit Council Meeting Minuets
Meeting: June 26th 2018

1. **Called to Order** at 6:30PM by Rebecca Perry

2. **Attendance**

Rebecca Perry	Nancy Bunting	Leah Miller
Victoria Goad	Tammy Williams	Steven Groner
Kimberly Fisher	Pat Vaughan	Morgan Newell
Katrina Glick	Matthew Moore	

Absent: Mandy Loveland, Lindsi Tiffany, Deb Mitchell, Kevin Ochs, Shawna Zeilstra, Carol Jo Beadles, Todd Hocking, John Roy Hodges

3. **Staffing Report**

Leah Miller (4-H Youth Development Educator) and Steven Groner (Community Economic Development Educator) attended the meeting to give an update on each of their program areas. Leah and Steve spoke about programs provided over the last few months, and discussed upcoming focus areas. Leah and the youth team are currently focusing on upcoming county fairs. Steve's top three focus areas are smart meters, Annie's Project, and business skills. He is also looking towards emergency preparedness programming options.

Morgan Newell provided a staffing update for the Unit. Debra Collier started as the EPC in Edwards County in the middle of May, 2018. She is taking over the youth/4-H job duties that Theresa Reid was performing, as Theresa is now full time Office Support. The SNAP-Ed position for Wayne and Edwards County will be posted by HR in the upcoming weeks. This position will be housed in Wayne County, with only 1 or 2 days per week in Edwards County.

4. **Approval of the Minuets of the previous minutes**

Motion By: Kimberly Fisher
Second by; Victoria Goad
Carried: Y

5. **Financial Report**

Morgan Newell presented the current financial report. An update was provided on state funding and year to date funds received.

6. Old Business

- As discussed at the last meeting, the Council will have 2 vacancies coming up for the September 1, 2018 – August 31, 2019 Council Year. 1 vacancy is in Wayne County, and the other is in Edwards County. There are also 5 Council Members up for reappointment. The Nominating Committee has met, and has appointed two new members to fill the open seats. Amanda Hutchcraft has been appointed for the Wayne County opening, and Kathy St. Ledger for Edwards County. Additionally, all 5 Council Members up for reappointment have agreed to serve another term. The Council roster is now complete for the new Council year.
- The Council discussed adopting a new annual plan and operating procedures for the new Council year. Discussion was held on necessary changes. Morgan Newell will update the annual plan and operating procedures, and will present to the Council at the September meeting to be finalized.

7. New Business

- Council members set the meeting schedule for the September 1, 2018 – August 31, 2019 Council year. It was decided to move the meetings to 6:00 PM.
- The Council was given an annual Council evaluation. Morgan will also send an electronic evaluation for Council members who prefer to complete it online.

8. Round Table Discussion

- Edwards Co new EPC doing a great job and works well with Theresa
- Wayne Co EPC does a great job and is making bigger impacts than community has seen before.

9. Next Meeting: September 25th 2018, 6:00 PM

10. Adjournment: Time 7:40 PM

Motion By: Pat Vaughn

Second by; Kimberly Fisher

Carried: Y