

Unit 25 Council Meeting Minutes

September 25th, 2018 @ 6:00p.m.

- Called to Order

- 6:00PM by Rebecca Perry

- Welcome and Introductions

Rebecca Perry	Victoria Goad	Kimberly Fisher
Katrina Glick	Nancy Bunting	Tammy Williams
Kathy St. Ledger	Mandy Loveland	Lindsi Tiffany
Deb Mitchell	Kevin Ochs	Shawna Zeilstra
Carol Jo Beadles	Todd Hocking	Amanda Hutchcraft
Morgan Newell	Julie Ritchey	

Absent: Pat Vaughan, Matthew Moore

- Everyone introduced themselves to Region 3 Director, Julie Ritchey.

- Approval of Minutes

- Motion By: Katrina Glick
- Second By: Kim Fisher
- Carried: Y

- Extension Updates by Morgan Newell

- Fiscal Updates – Morgan Newell informed us the county board match came through and updated us on state funding as well.
- Personnel Updates – The EPC in Edwards County has begun and has received a lot of positive feedback. The Snap Ed position for Edwards/Wayne has been opened and interviews are scheduled.
- Programming Updates – Leah and Steve gave a program update at the last meeting and additional updates are attached in a packet for us to review.

- Organizational Updates by Morgan Newell

- Approval of Bank Signatories – Due to fiscal/university policies, EPCs will not be authorized on checking accounts. Reviewed and voted on a list of approved signatories in the surrounding counties.
 - Motion By: Victoria Goad
 - Second By: Kathy St. Ledger
 - Carried: Y
- Vote on Council Officers – Chair, Rebecca Perry; Vice Chair, Carol Jo Beadles; Secretary, Shawna Zeilstra

- Motion to approve Council Officers By: Katrina Glick
 - Second By: Todd Hocking
 - Carried: Y
 - Review of Annual Plan and Operating Procedures – Morgan Newell provided us with an extension council annual plan and operating procedures to review.
 - Discuss Upcoming Needs Assessment – Morgan Newell discussed the community needs assessment survey and would like us to review it prior to the January meeting to have a further discussion at that time.
- Old Business/New Business
 - Morgan Newell informed us of the 2018 Holiday Hours that the extension offices will be closed from December 24th – January 1st and will reopen with normal hours on January 2nd.
- Council Training: Region 3 Regional Director, Julie Ritchey
- Adjournment
 - Time 7:30p.m.
 - Motion By: Victoria Goad
 - Second By: Carol Jo Beadles
 - Carried: Y