

Family Instructions to Enroll in Exhibits

(Use Mozilla Firefox or Google Chrome browser)

1. Go to the Monroe County 4-H Show Entry website:

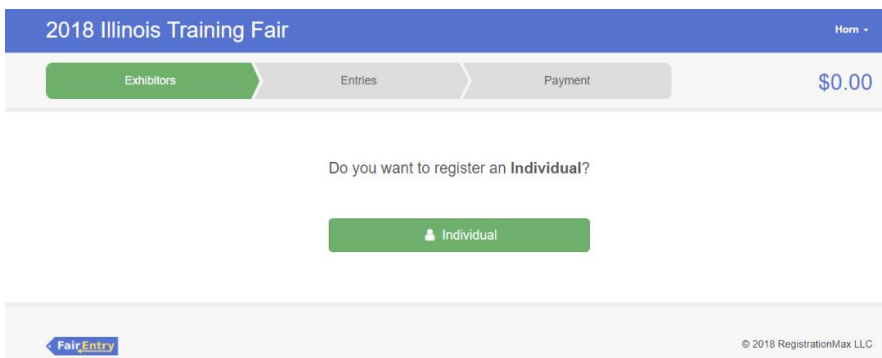
<https://monroe4-hfair.fairentry.com>



2. Click on Sign in with 4H Online.

If you have not created any entries for a family member for the current fair season:

3. If you get the prompt, choose to register as an Individual



- You should see a list of family members eligible to exhibit.

New Individual Exhibitor

Select an Existing person to continue...

Horn, Child 1
9/02/2007 - Age 10

- OR -

+ Create an Exhibitor From Scratch

Cancel Continue

- Click on the individual. You will see the information about this individual.
- Click Edit next to the name of the individual. You will see the information about this individual. If any of the information is incorrect, log into 4-H Online and correct the information.

Personal Details Contact Info Address Questions Review

Please review the exhibitor registration. Continue to Entries

Personal Details		Contact Info	
First Name	Test for Authorizations	Email	dchorn85@gmail.com
Last Name	Horn	Home Phone	217-333-0826
Birthdate	2/07/2005	Cell Phone	
Grade	9	Cell Phone Carrier	

Address	
1400 Annis Ave Mattoon, IL 61938-5902	

- Click on Continue to Entries

If you have previously created entries, you will see an option like this.

- Choose to Begin work on a new invoice.

2018 Illinois Training Fair Home

Registration is currently Open

2/1/2018 - 7/31/2018

Your Current Invoice

You do not have a current invoice.

Sign up for a new invoice

Your Completed Invoices

These invoices are no longer editable by you.

\$25472	\$0.00	1 Exhibitor	1 Entry	View
\$25473	\$0.00	1 Exhibitor	1 Entry	View
\$25475	\$0.00	1 Exhibitor	2 Entries	View

Your Approved Records

These are all the records that have been approved by fair management (dates at our mercy)

1 Exhibitor

10 Entries

[View in Detail](#)

9. Select the desired individual and choose Create Entry

2018 Illinois Training Fair Home

Exhibitors

Entries

Payment

\$0.00

Exhibitors being registered

There are 0 exhibitors in the process of being registered

Register an Exhibitor

Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited but you can add new Entries.

●

Horn, Child 1

Create Entry

Fair Entry

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From this point on will be the same whether first time or returning to add additional entries

10. Answer any Questions that may be set up at the Fair Level, then click Continue.

2018 Illinois Training Fair Home

Exhibitors

Entries

Payment

\$0.00

●

Horn, Child 1

9/2/2007 • 9 years old (4-11)
age • Grade: 7

Create Entry

Delete this Exhibitor

1 Personal Details
2 Contact Info
3 Address
4 Questions
5 Review

Questions

There are no questions to answer.

Continue

11. Select the appropriate Department. Then you will see a list of Divisions within that Department.

Starting an Entry

Department: General Projects [Change](#)

Select a Division to continue

Aerospace Not Available

This exhibitor may not enter into this Division because:

- > a membership to one of the following 4HOnline Projects is required:
 - Aerospace - Aerospace 2
 - Aerospace - Aerospace 3
 - Aerospace - Aerospace 4
 - Aerospace - Clover Challenge

Animal Science Select

Child Development Select

Citizenship Select

Clothing & Textiles Select

College&Career Readiness Select

Computer Science Select

12. Select the desired Division. Confirm that you selected the desired Division.

Choose Department and Division

Department	General Projects	Change
Division	Foods and Nutrition	Change

[Cancel](#)
[Choose](#)

13. This will show a list of classes in the Division.

Make your Club and Class selections to continue.

Club [Change](#)

Military Club 4-H
(Primary Club)

When entering into an Open Class, your club selection will be treated as No Club (Open).

Animal(s)

This Division does not allow animals.

Class or Classes

- 50200: 4-H Cooking 101
 - Marshmallow Treats
 - Cookies
- 50201: 4-H Cooking 201
- 50202: 4-H Cooking 301
- 50203: 4-H Cooking 401
- 50204: Food Science 1 - 4
- 50208: Food Preservation
- 50210: Food Ready4Life Challenge

14. Select one or more classes. After selecting the classes, click on Continue.

Make your Club and Class selections to continue.

Club Change

Military Club 4-H
(Primary Club)

i When entering into an Open Class, your club selection will be treated as *No Club (Open)*.

Animal(s)

This Division does not allow animals.

Class or Classes

- ▼ 50200: 4-H Cooking 101
 - Marshmallow Treats
 - Cookies
- 50201: 4-H Cooking 201
- 50202: 4-H Cooking 301
- 50203: 4-H Cooking 401
- 50204: Food Science 1 - 4
- 50208: Food Preservation
- 50210: Food Ready4Life Challenge

15. Review the selections for the division, and click on Create Entries. This will add the entries for this division.

Review your selections

Before we actually create your entries, please review your selections.

If you continue with your current selections, 2 entries will be created with the following information:

Department	2018 Illinois Training Fair
Division	General Projects
Club	Military Club 4-H
Animal(s)	No Animals

Entry Classes

1. 50201: 4-H Cooking 201
2. 50200: 4-H Cooking 101 / Marshmallow Treats

Cancel Create Entries

16. If there are any questions that need to be answered for the classes, you will see a light blue box indicating Incomplete items. Click on the box to complete any questions.

Exhibitors > Entries > Payment \$0.00

There are 2 entries belonging to 1 exhibitor in this invoice.

There is 1 item that needs your attention

Register another Exhibitor

Review/Complete Outstanding Records

17. Answer any questions that come up. The class for the entry needing additional information will show on the left. Click Continue.

Entry #13

Horn, Child 1
9/02/2007 • 9 years old
(4-H age) • Grade: 7
#2 4HOnline Training - Military Club

Department: General Projects

Division: Foods and Nutrition

Class: 50200: 4-H Cooking 101

Sub-Class: Marshmallow Treats

Delete this Entry

Club/Chapter Questions

Questions

Content Block for Cooking 101 Marshmallow Treats

Continue

18. If you wish to add another Entry, choose either Add another Entry, or Add another Entry in this Division. Add another entry would allow you to choose another entry in any division. Add another entry in this division would allow you to add another entry in the same division, for example Visual Arts.

Exhibitors > Entries > Payment

Entry #13

Horn, Child 1
9/02/2007 • 9 years old
(4-H age) • Grade: 7
#2 4HOnline Training - Military Club

Department: General Projects

Division: Foods and Nutrition

Class: 50200: 4-H Cooking 101

Sub-Class: Marshmallow Treats

What do you want to do next?

For Child 1 Horn:

Add another Entry

Register another Exhibitor

Everything looks good!

Continue to Payment

19. If you are done adding entries for this individual, but wish to add entries for another individual, choose Register Another Exhibitor.

20. If you are done adding entries for all individuals, click Continue to Payment. Follow any instructions regarding Payment. In Illinois, 4-H exhibits do not require a registration Fee, so the invoice will be \$0.

Exhibitors Entries Payment

1 2 3

Review Payment Method Confirm

Invoice		Summary	Detail
Individual Exhibitor: Test for Authorizations Horn			\$0.00
		Total:	\$0.00

Continue →

21. Choose to Submit your entries.

After you have submitted your entries, you should receive an email from FairEntry.

FairEntry no-reply@fairentry.com via sendgrid.net
to me

