Welcome to Extension!

Extension Quarterly New Staff Orientation		
Day 1 Schedule		
8:30-9:00am	Check in	
9-9:45 AM	*Elisha Hughes*	Welcome, Icebreaker, Roles, and Opportunities within Extension
9:45-10:00	*Break*	
10:-11:30	*Camaya Wallace-Bechard*	DEIA
11:30-12:30 PM	*Lunch Room 407*	
12:30-1:15PM	*Janice McCoy & Doug Harlan*	Assistant Directors for Regions: Who We Are and What We Do
45 mins???	*Elisha Hughes*	Development- prefessional and Personal, resources, tuition etc.
2-2:15	*Break Room 407*	
2-4:00 PM	*Chelsey Byers*	Real Colors

Room 406

Accounting

W M 409 407 405 403

Elevators

408 406 404 402

Marketing

M Men's Restroom
W Women's Restroom
Stairs
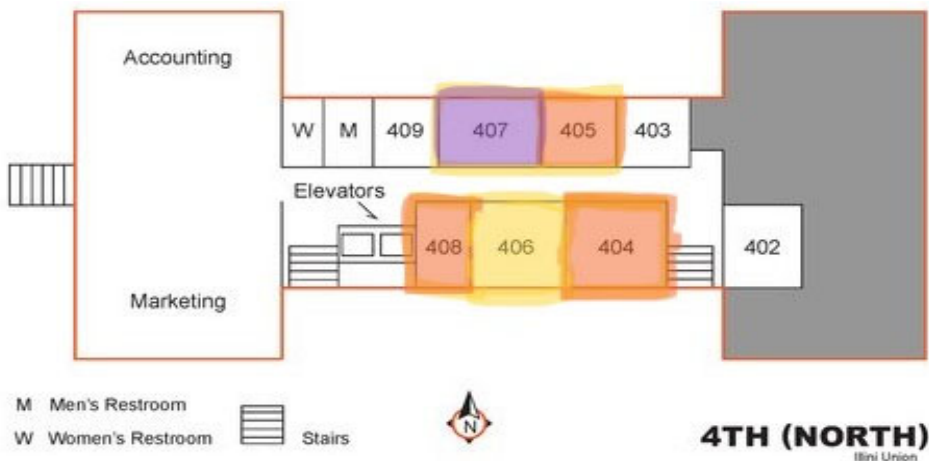
4TH (NORTH)
Illini Union

Day 2 Schedule			
7:00 -8:00 AM	*Breakfast*		
8:00 AM	**Program staff:**	Beth Welbes Program Planning, Evaluation & Reporting	406
	SNAP Ed:	*Breanda Derrick* Program Planning, Evaluation & Reporting	405
Break- Room 407 *10:00-10:15 AM*			
11:00 AM	**Office Support**	Molly Cooper, Deb May, Christine Janak Program Planning, Evaluation & Reporting	404
11-12:00	Tour of the Main and South Quads, get your Icard		
12:00-1:00 PM	*Lunch Room 407*		
1:00-1:30 PM	Dr. Shelly Nickols-Richardson, *Assistant Dean and Director of Extension*	History, Mission, and Vision of Extension	
1:30-1:45	*Break Room 407*		
1:45-3:30PM	**Program staff:**	Janice McCoy Facilitation	406
	SNAP Ed/EFNEP:	*Breanda Derrick* Program Planning for SNAP-Ed	405
	Office Support	*Doug Harlan* Extension's Front Lines	404
3:30 PM	***Safe Travels!***		

Illinois Extension

Academic Professional Essential Training Session

Topic: Meaningful and Engaging Experiences
Location: Illini Union Room 407
Presenters: *Mynda Tracy, Molly Hofer, Darlene Locke and Katie Buckley*

8:30 – 9:00am	All	Check in
9:00 10:30	Mynda Tracy	Part 1: Plan a program based on need, considering the availability, interest, and culture of the audience. Create learning objectives to guide program development.
10:30-10:45	Break	
10:45-12;15	Molly Hofer	Part 2: Develop quality, research-based content to meet community needs. Learn how to develop and expand your practice in the community with program development.
12:15-1:00	Lunch	
1:00 -2:15pm	Dr. Darlene Locke, Texas A & M	Part 3: Experience Design and assessment for improvement
2:15 – 2:30 PM		
2:30- 4:00 PM	Katie Buckley	Utilize a variety of tools, technology, and resources to engage all styles of learning
Adjourn		