

Minutes

University of Illinois Extension Council Meeting – Henry, Mercer, Rock Island, and Stark Counties Tuesday, August 15, 2017 at 6 p.m. at the Galva Extension Office, 358 Front Street, Galva, IL 61434

The regular meeting of the Unit 7 (Henry, Mercer, Rock Island, and Stark Counties) Extension Council was called to order by Barb Chiles on Tuesday, August 15, 2017 at 6:00 p.m. at the Galva Extension Office, 358 Front Street, Galva, IL 61434.

An educational session on Henry County livestock competitions was held prior to the meeting at 5:45 p.m. and included presentations by Haley Haverback, University of Illinois intern with Extension Unit 7 and former Henry County 4-H'er.

Roll Call:

Present: Andrew Boruff, John Bowser, Barbara Chiles, Dave Dyer, Carlos Jiménez, Paw Kaw Ku, Kyle McEwen, Sugandhi Sivakumar, Tim Wells, Sydney Wisnefski
Others Present: Diane Baker, Kristin Bogdonas, Brad Cirks, Jenny Garner, Russell Medley, Martha Smith
Guests: Haley Haverback

Public Comments:

- None

Previous Minutes:

- Minutes from May 16, 2017 were approved as written on a motion by Tim Wells and seconded by Dave Dyer. Motion carried.

Fiscal Report:

- The Trust account was reviewed. The unit used about \$115,000 in cash reserves to complete the fiscal year that ended June 30, 2017. Actual expenses was about \$100,000 less than planned due to expense management efforts.
- In-and-Out accounts were reviewed.
- The Self-Supporting balance continues to stay under \$10,000; total fund balance at the end of FY17 was \$8269.03.
- Tim Wells inquired about FY18 funding from the State of Illinois. While the FY18 funding was approved for the full amount, the funding mechanism has not yet been identified. About half of FY17 is expected from an appropriation authorized by the state legislature.
- Existing bank signatories for county specific in-and-out accounts were reviewed.
 - Henry-Stark – Dave Dyer, Jenny Garner, Jennifer Peterson
 - Mercer – Jenny Garner, Tracy Fowler-Pestle, Martha Smith
 - Rock Island – Diane Baker, Kristin Bogdonas, Loredia Dixon, Jenny Garner, Martha Smith, Chad Summers
- Tim Wells made a motion, seconded by Dave Dyer, for the addition of new bank signatories as follows. Motion carried.
 - Henry-Stark – John Bowser
 - Mercer – Kyle McEwen
 - Rock Island – Tracy Fowler-Pestle

New Council Members:

- Barb Chiles welcomed the new council members: John Bowser is Chief Financial Officer with OSF Medical Center in Kewanee; Kyle McEwen is Economic Development Director for Mercer County Better Together; Jared Johnson is Director of Corporate Support and Marketing at WVIK Quad Cities NPR. 4-H youth representatives are Kristen VanDeVelde, Henry County; Caleb Engebrecht and Paw Kaw Ku, Rock Island County; Andrew Boruff, Mercer County; and Sydney Wisnefski, Stark County.

Council Reports:

- Kyle McEwen talked about the town hall meetings he conducted over the summer months with Russell Medley for Mercer Better Together, a community and economic development effort for Mercer County.
- Paw Kaw Ku mentioned she has been involved in Illinois Junior Chef and Farm to Table summer camps that reached 435 kids. The program is organized by Diane Baker.

- Dave Dyer talked about the help Haley Haverback has provided the City of Galva during her time with them this summer. One significant contribution was completion of a video building inventory. He also recognized skills she learned in 4-H, citing her presentation to the Rotary where she was poised and confident.

Staff Reports:

- Included in the council packets. Educators also introduced themselves by program discipline: Diane Baker, Youth Development; Brad Cirks, SNAP-Ed; Kristin Bogdonas, Nutrition and Wellness; Russell Medley, Community and Economic Development; Martha Smith, Horticulture.
- Diane Baker discussed the successful representation of Unit 7 4-H youth at the just completed Illinois State Fair. Lucas Wisnefski representing Stark County received third place overall for Master Showmanship. Josh Cole-Brodnax representing Rock Island County hosted Jennifer Sirangelo, President and CEO of National 4-H Council.

Announcements:

- College of ACES Dean Kim Kidwell's visit has been rescheduled for December 4 and 5 when she will travel to three units including Extension Unit 7.

New Business:

- The Extension Unit 7 Board approves the Unit 7 budget annually. Extension Council Advisory members who sit on the Board are Dave Dyer, Carlos Jiménez, Rex Johnson, and Missy Nagode. County Board members are Rick Livesay, Henry County; Dena Hawn, Mercer County; Ginny Sheldon, Rock Island County; and Tom Howes, Stark County.
- Office closures for Extension Unit 7 include November 23-24 and December 25-29, 2017, and January 1, 2018 for the holiday.
- The University of Illinois Equal Employment Opportunity manual was distributed to new council members.
- Jenny provided results of the May 23, 2017 Civil Rights Review. Strengths noted were: well organized files, diversity among program participants and 4-H youth enrollments, evidence of documentation efforts to reach and serve underrepresented audiences, a good plan for providing reasonable accommodations, and a comprehensive public notification plan. Recommendations for improvement were: minor adjustments to paperwork, ensure inclusion of the AA/EEO and ADA statements on all 4-H fliers, and increase Hispanic representation on Expansion and Review Committee.
- Barb Chiles announced our next meeting will be on Tuesday, October 17, 2017, at the Aledo Extension office.
- Jenny Garner reviewed demographics and priority issues identified in the Extension Unit 7 community needs assessment conducted October-December 2016. The council provided input on priorities 1 and 2: preparing youth today for tomorrow's jobs, and helping youth develop leadership, citizenship, and life skills as follows:
 - Carlos Jiménez suggested partnering with community colleges and/or establishing a community consortium.
 - Barb Chiles asked if Extension could use interns, which Jenny Garner explained is possible only if students are from the University of Illinois. Extension can only do short term job shadow experiences for other students.
 - Kyle McEwen raised the concern about transitioning leadership; also, how do communities make youth feel wanted and where can Extension help here.
 - Dave Dyer cited the need for succession planning in communities and organizations in those communities.
 - John Bowser discussed work ethic and OSF Medical Center's successful use of externships.
 - Carlos Jiménez discussed the high population of Hispanics and Latinos in Rock Island County. The MLK Center has been successful with their leadership program that prepares youth for academics, politics, career readiness, and financial literacy. The kids have to sign a contract in order to participate; the program involves academic scores and community partnerships. Attendance in the program has increased.
 - Diane Baker noted there are lots of youth involved in leadership programming in our four counties and Carlos Jiménez recognized that Extension Unit 7 is proficient in our current offerings.
 - Kyle McEwen suggested heightening awareness about Extension in general.

Adjournment:

There being no further discussion to come before the meeting, a motion was made by Kyle McEwen and seconded by John Bowser to adjourn the meeting. The motion carried and the meeting adjourned at 7:00 p.m.

Respectfully Submitted,
Andrew Boruff, Secretary