

Minutes

University of Illinois Extension Unit 13 Extension Council Meeting

09/ 19/2019

6:00PM

Call to order: Meeting was called to order at 6:38 by Council Chair, Diana Herriott

Approval of minutes from last meeting: Minutes were approved with a unanimous ballot.

Each council member and Extension staff member introduced themselves and stated their interest areas.

Director and Educator Reports: See Attachment 1

New Business

- a) Open Meeting Act Training- Ginger Boas provided information on open meeting act requirements and resources for completing online training.
- b) Civil Rights Training tabled until next meeting.
- c) Interest Groups- Each council member completed an interest group form that will be used to solicit input about local needs for use by Extension staff members in program planning.
- d) Officer Elections: The current slate of officers: Chair: Diana Herriott: Vice Chair: Brad Zwilling, Secretary: Kathy Young

Adjournment at 8:30

Next Meeting 11/14/19: The Linden, 224 Wheat Ave., Rantoul, IL

Unit 13 County Director Report

1. Staffing:

Civil Service New Hires

- **Extension Program Coordinator- 4-H Ford-Iroquois-** Hired Angela Wagner. Start Date: 7/22/2019.
- **Extension Program Coordinator- SNAP-Ed,** Champaign- Hired Tracy Bowden 6/2019
- **Extension Program Coordinator-SNAP-Ed,** Vermilion- Hired Stephanie Acevedo, 9/1/
- **Community Workers- 4 EFENP** Positions, Champaign/Vermilion – Hired Extra Help with hope to get them on full time in the fall. The positions will be posted by 9/27/19.
- **Publicity and Promotion Specialist** (Melissa Kuhl)- Hired Herbert Chavez 6/2019
- **Extension Program Coordinator- Vermilion County-**Amanda Bryant Brown. This will leave an Office Support Assistant position open.

Open Educator Positions

- **Extension Educator EFNEP** (Melissa Schumacher)- Last day 1/18/2019- Interim Betty Gavin in place. Interviews occurred on 9/17/2019.
- **Local Foods Small Farms Educator-**Interviews will occur September 27,2019
- **Extension Educator, SNAP-Ed** (Caitlin Kownacki) Transitioning to campus by 8/19

Open Civil Service Positions

- **Office Support Associate SNAP-Ed** (Vicki McDaniel) Interviews after October 11. Testing occurring now.
- **Office Support Assistant-** 2 FTE Champaign office
- **Office Support Assistant** Vermilion County- Testing 9/26/2019
- **Extension Program Coordinator (FCS)-** Interviews 9/20/2019

2. Marketing

Herbert Chavez has over 15 years as a Marketing for a Television stat

3. Program Highlights

- Horticulture
 - Strategic planning meeting 9/17/2019
 - Emphasis on Sustainability
 - 1. Landscapes

2. Food Production
 3. Water quality
 4. Public Areas
- Master Naturalist Training has started with 37 students