

**University of Illinois Extension – Bureau, La Salle, Marshall, and Putnam
Unit Council Meeting Minutes
June 5, 2018, 6:30 p.m.
Meeting held at IVCC, Room CTC 124**

The June 5, 2018 meeting of the Bureau, LaSalle, Marshall, Putnam Extension Unit Council was called to order by Chris Dvorak.

Attendance:

Council Members –

Monico Nunez, Steve Tuftie, Steve Wilson, Chris Dvorak, Laurie Delgado, Francis Morse, David Torres, Mike Kasap, Hugo Heredia, Teri Rossman, Dennis Bogner.

Staff present: County Director, Jill Guynn

Minutes for March 27, 2018:

- Steve Wilson moved to accept minutes as written, second by Dave Torres, motion carried.

Treasurer's Report:

- Jill presented the In and Out Account Reports and Banner Reports. Jill explained the Banner reports and the use of Unit carry-over/emergency funds in place of the withheld State Matching Funds. The State Extension is providing temporary support to all Units across the state for core programming. A question was asked about the insufficient funds noted in the LaSalle County In/Out report. Jill explained that it was from a 4-H fee payment issue and not our lack of sufficient funds in the account. The In and Out Account Reports were approved as presented. Motion to approve by Francis Morse and second by Steve Wilson. Motion carried.

Organizational Reports

Finance:

- Good news was shared regarding the FY18 State Matching funds and the FY19 State Extension Budget. Extension Units were notified that the State Extension Office received the check for State Matching Funds for FY18 (ending June 30). Also noted is that the full funding for Extension is in the State of Illinois Budget for FY19. We have not had State of Illinois matching funds since July of 2015. Due to the extended fiscal crisis, the State Extension Office has been providing temporary funding to supplement the 27 Units located across the State so emergency funds are not depleted. Local donations must be maintained in order to cover program costs. We are using our carry-over funds to cover the gap from the lack of State Matching Funds. Chris thanked everyone for their calls and help to get the funding restored.
- Jill provided the FY19 budget update. All proposed revenues in the FY19 budget were approved except the LaSalle County 4-H Federation donated \$2,000. instead of \$4,000. Leases for FY19 were revised as follows: Bureau County lease was increased

from \$20,000. to \$20,624. and the Marshall-Putnam lease was decreased by the Marshall-Putnam Farm Bureau from \$24,206. to \$23,206. to show support due to our decreased funding from the Marshall County Board and our fiscal crisis.

Marshall County Board cut Extension's funding for the FY18 budget year. Jill requested level funding of \$76,719. A cut of \$10, 019. was made by the board. (Money was needed for their pension fund.)The funding amount for FY18 is \$66,700. Our goal is to have the funding restored to the \$76,719. level. We will be requesting this funding again in August/September.

- The Marshall-Putnam Ag in the Classroom Grant was approved for submission for FY19. Motion to approve by Dennis Bogner and second by Steve Wilson. Motion carried.

Program:

The program reports that were mailed were highlighted. The Ag in the Classroom Report was provided by Julie Read. The new University of Illinois Extension/ACES and IVCC Research and Demonstration Plot was planted on May 26, led by Russ Higgins, Extension Commercial Ag Educator. Jill noted the flyer for the Local Government Education Webinars that are provided on a monthly basis to county boards, economic development and other local government groups. The upcoming program on June 14 is about Creating Age Friendly Communities. The website also has other previous sessions that can be listened to at no cost.

Outreach Efforts: (Reported by Jill Guynn)

- The 4-H Latino pilot programs were approved by the State 4-H Office for continuation on a regular basis. The State will pay for a 15 hour per week position to extend 4-H to new audiences in our Unit. DePue Schools has agreed to partner with Extension for the program. The part-time 4-H Latino Extension Program Coordinator position hiring is underway. Jill passed the job description and job application site information around.
- SNAP-Ed/Illinois Nutrition Education Programs continue to reach at-risk audiences. Staff continue to work with food pantries, WIC groups, and other targeted clientele groups. Illinois Junior Chefs and 4-H Summer Cooking Schools are scheduled for the summer. The state pilot community teaching kitchen is in the final build-out stage with youth programming planned for July.

Marketing: Summer 4-H Fairs/Shows:

Everyone was encouraged to visit the upcoming 4-H fairs/shows:

July 11-15: LaSalle County 4-H Show & Junior Fair

July 16-19: Marshall-Putnam 4-H Show

July 19-21: Bureau County 4-H Fair

Old Business:

House Bill 5691: No action was taken at the state level. There may be more activity on the bill in the future to change the working from may to shall.

New Business:

1. Chris reviewed the proposed council new appointments. (New members will start in September pending campus approvals and include):
Putnam County: Beth Acuncius, Granville
Marshall County: Lisa Palm, Varna
LaSalle County: Jeremy Jenkins, Seneca
Bureau County: Judy Wright, Bradford

Reappointments for a second term include: Steve Tuftie, Monico Nunez, Francis Morse, David Torres, Hugo Heredia, Teri Rossman and Lynne Weber.

Motion to approve by Steve Tuftie and second by Mike Kasap. Motion carried. (It was noted that there is still one open position for Marshall County. Denny is working on finding a representative.)

2. Outgoing council members were recognized for their contributions and dedicated service:
 - ❖ Dennis Bogner of Marshall County
 - ❖ Steve Wilson of Putnam CountyA photo was taken as Chris presented a certificate of service and an umbrella to both Denny and Steve. They will be missed.
3. September Council meeting dates were reviewed. Proposed dates include September 4 or 18 (back-up) at IVCC depending on the room availability.

Other items:

A brief discussion was held about ideas for the council meetings for the coming year. Suggestions included: having youth present their county fair projects or state fair projects at the September council meeting; having a power point display of photos from the 3 4-H fairs at the September meeting; having educators attend different meetings and share program information, holding a council meeting at the new SNAP-Ed Community Teaching Kitchen.

Francis Morse moved to adjourn the meeting. Hugo Heredia seconded and the motion carried. Meeting adjourned at 7:20 p.m.

Respectfully submitted,
Laurie Delgado